

# Journal of Litter and Environmental Quality

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## CALL FOR ARTICLES

### Background to the Journal

The Journal of Litter and Environmental Quality is an, open-access, peer-reviewed journal that shares and discuss research that has been carried out by academics, practitioners and wider stakeholders into litter and environmental quality. The Journal is available online and through a limited print run. The purpose is to highlight the latest research in this area, to stimulate further research and encourage the use of research to develop practical innovation on the ground.

### Aims and Scope

The Journal of Litter and Environmental Quality is interested in a broad range of article submissions around the issues of litter and environmental quality.

Litter refers to waste products that have been disposed of improperly, without consent, at an inappropriate location.

Environmental quality refers to the standard of the local area and includes all/any issues that might affect the appearance of the area and/or how people perceive the area.

Topics of interest could include articles relating to specific litter type (e.g. packaging, cigarettes, wrappers), marine litter, monitoring and evaluation, packaging, research methods, social impact, environmental impact, behaviour change, personal impact, enforcement, private land, partnership working, public spaces (e.g. beaches, parks and waterways), innovation and community engagement among other issues.

If you are unsure if the article you have written or are considering writing is suitable for Journal of Litter and Environmental Quality, please get in touch and we will be able to advise you on suitability.

### Timeline

Submission deadline: Submissions are taken on a *rolling basis*, but the final deadline for the 3<sup>rd</sup> edition is the **30<sup>th</sup> July 2018**. Please try to submit your article *as early as possible* to enable us to have time to have it reviewed.

## Categorisation of articles

Authors should choose a category which most closely describes their article from the list below. You may select more than one if applicable.

**Research article.** This category covers articles which report on any type of research undertaken by the author(s). The research may involve the construction or testing of a model or framework, action research, testing of data, market research or surveys, empirical or scientific research.

**Viewpoint.** Any article where content is dependent on the author's opinion and interpretation should be included in this category; this also includes journalistic pieces.

**Technical article.** Describes and evaluates technical products, processes or services.

**Conceptual article.** These articles will not be based on research but will develop hypotheses. The articles are likely to be discursive and will cover philosophical discussions and comparative studies of others' work and thinking.

**Case study.** Case studies describe actual interventions or experiences within organisations. They may well be subjective and will not generally report on research. A description of a legal case or a hypothetical case study used as a teaching exercise would also fit into this category.

**Literature review.** It is expected that all types of article cite any relevant literature so this category should only be used if the main purpose of the article is to annotate and/or critique the literature in a particular subject area. It may be a selective bibliography providing advice on information sources or it may be comprehensive in that the aim of the article is to cover the main contributors to the development of a topic and explore their different views.

**General review.** This category covers those articles which provide an overview or historical examination of some concept, technique or phenomenon. The articles are likely to be more descriptive or instructional ("how to" articles) than discursive.

## Review process

Each article passes an initial screening and is then sent to two reviewers in the field for double blind peer review. The reviewers will then assess if the article is suitable for publication. If it is and if needed, they will provide comments back to the authors for edits.

## Third party copyright permissions

Prior to article submission, authors should clear permission to use any content e.g. figures, tables, images etc. that has not been created by them. Failure to do so may lead to lengthy delays in publication. Journal of Litter and Environmental Quality is unable to publish any article which has permissions pending.

## **Copyright forms**

If an article is accepted for publication the author will be asked to assign copyright to Journal of Litter and Environmental Quality, please get in touch to discuss this with us if there are any issues.

## **Final submission**

The author must ensure that their article is complete, grammatically correct and without spelling or typographical errors. Before submitting, authors should check their submission completeness using the available pre-submission checklist.

Please provide us with the completed pre-submission checklist with your submission. Submissions are made by email to Lizzie Kenyon, Director of the Centre for Social Innovation [lizzie.kenyon@keepbritaintidy.org](mailto:lizzie.kenyon@keepbritaintidy.org)

## Article requirements – Author guidelines

Please prepare your article before submission, using the guidelines provided below:

<b>Author information</b>	All contributing authors' names should be added. The full name of each author and email address must be present in the exact format they should appear for publication, including or excluding any middle names or initials as required.
<b>Biographies</b>	Authors should provide a brief professional biography of no more than 100 words for each named author.
<b>Topic</b>	Please select the topics that your article covers from the following list: specific litter type (e.g. packaging, cigarettes, wrappers), marine litter, monitoring and evaluation, packaging, research methods, social impact, environmental impact, behavioural change, personal impact, enforcement, private land, partnership working, public spaces (e.g. beaches, parks and waterways), innovation and community engagement and other. This will help us to match your article to a peer reviewer.
<b>Format</b>	Article files should be provided in Microsoft Word format. PDF as a sole file type is not accepted, a PDF must be accompanied by the source file. Articles should be in Arial, 12 font size, and have 1.5 spacing, 1-inch margins and half-inch indentations.
<b>Article length</b>	Articles, depending on the classifications, should be up to 5000 words in length (Note: Articles of other lengths may be acceptable, So please consult with Lizzie at <a href="mailto:lizzie.kenyon@keepbritaintidy.org">lizzie.kenyon@keepbritaintidy.org</a> to discuss). This includes all text including references and appendices. The word count for your article should include the structured abstract, references and all text in tables and figures.
<b>Article title and keywords</b>	A title must be provided, along with five keywords that describe the article.
<b>Research funding</b>	Authors must declare all sources of external research funding in their article.
<b>Abstract</b>	<p>Authors must supply an abstract with their submission. An abstract is a self-contained, short and powerful summary that describes the larger article. The abstract should be between 150 and 250 words in total (including keywords).</p> <p>Authors should avoid the use of personal pronouns within the structured abstract and body of the article (e.g. "this article investigates..." is correct; "I investigate..." is incorrect).</p>
<b>Article classification</b>	Authors must categorise their article as part of the submission process. The categories are highlighted in the Call for Articles section which most closely describes their article should be selected from the list of <b>research article, viewpoint, technical article, conceptual article, case study, literature review and general review</b> . This will also help with matching the article to a peer reviewer.

<p><b>Headings</b></p>	<p>Headings must be concise, with a clear indication of the distinction between the hierarchies of headings. The preferred format is for first level headings to be presented in bold format and subsequent sub-headings to be presented in italics.</p>
<p><b>Footnotes</b></p>	<p>Footnotes should be used if necessary and must be identified in the text by consecutive numbers.</p>
<p><b>Figures</b></p>	<p>All figures, charts, diagrams, line drawings, web pages/screenshots, and photographic images should be submitted in electronic form. All tables and figures should be in the main body and raw/unedited statistics output should go in appendices. All figures should be of high quality, legible and numbered.</p>
<p><b>Tables</b></p>	<p>Tables should be typed and included in the main body of the article. The position of each table should be clearly labelled in the body text of the article with corresponding labels being clearly shown in the separate file.</p> <p>Ensure that any footnotes or asterisks are shown next to the relevant items and have corresponding explanations displayed as footnotes to the table or figure.</p>
<p><b>References</b></p>	<p>References to other publications must be in <b>Harvard</b> style and carefully checked for completeness, accuracy and consistency (see below).</p> <p>You should cite publications in the text: (Adams, 2006) using author's surname or (Adams and Brown, 2006) citing both surnames for two and (Adams <i>et al.</i>, 2006), when there are three or more authors. At the end of the article a reference list in alphabetical order should be supplied.</p>
<p><i>For books</i></p>	<p>Surname, Initials (year), <i>Title of Book</i>, Publisher, Place of publication.</p> <p>E.g. Harrow, R. (2005), <i>No Place to Hide</i>, Simon &amp; Schuster, New York, NY.</p>
<p><i>For book chapters</i></p>	<p>Surname, Initials (year), "Chapter title", in Editor's Surname, Initials, <i>Title of Book</i>, Publisher, Place of publication, pages.</p> <p>e.g. Calabrese, F.A. (2005), "The early pathways: theory to practice - a continuum", in Stankosky, M. (Ed.), <i>Creating the Discipline of Knowledge Management</i>, Elsevier, New York, NY, pp. 15-20.</p>
<p><i>For journals</i></p>	<p>Surname, Initials (year), "Title of article", <i>Journal Name</i>, volume issue, pages.</p> <p>E.g. Capizzi, M.T. and Ferguson, R. (2005), "Loyalty trends for the twenty-first century", <i>Journal of Consumer Marketing</i>, Vol. 22 No. 2, pp. 72-80.</p>
<p><i>For published conference proceedings</i></p>	<p>Surname, Initials (year of publication), "Title of paper", in Surname, Initials (Ed.), <i>Title of published proceeding which may include place and date(s) held</i>, Publisher, Place of publication, Page numbers.</p> <p>e.g. Jakkilinki, R., Georgievski, M. and Sharda, N. (2007), "Connecting destinations with an ontology-based e-tourism planner", in <i>Information and communication technologies in tourism 2007 proceedings of the international conference in Ljubljana, Slovenia, 2007</i>, Springer-Verlag, Vienna, pp. 12-32.</p>

<p><i>For unpublished conference proceedings</i></p>	<p>Surname, Initials (year), "Title of paper", paper presented at Name of Conference, date of conference, place of conference, available at: URL if freely available on the internet (accessed date).</p> <p>e.g. Aumueller, D. (2005), "Semantic authoring and retrieval within a wiki", paper presented at the European Semantic Web Conference (ESWC), 29 May-1 June, Heraklion, Crete, available at:<a href="http://dbs.uni-leipzig.de/file/aumueller05wiksar.pdf">http://dbs.uni-leipzig.de/file/aumueller05wiksar.pdf</a> (accessed 20 February 2007).</p>
<p><i>For working papers</i></p>	<p>Surname, Initials (year), "Title of article", working paper [number if available], Institution or organisation, Place of organisation, date.</p> <p>e.g. Moizer, P. (2003), "How published academic research can inform policy decisions: the case of mandatory rotation of audit appointments", working paper, Leeds University Business School, University of Leeds, Leeds, 28 March.</p>
<p><i>For encyclopaedia entries (with no author or editor)</i></p>	<p><i>Title of Encyclopaedia</i> (year) "Title of entry", volume, edition, Title of Encyclopaedia, Publisher, Place of publication, pages.</p> <p>e.g. <i>Encyclopaedia Britannica</i> (1926) "Psychology of culture contact", Vol. 1, 13th ed., Encyclopaedia Britannica, London and New York, NY, pp. 765-71.</p> <p>(For authored entries please refer to book chapter guidelines above)</p>
<p><i>For newspaper articles (authored)</i></p>	<p>Surname, Initials (year), "Article title", <i>Newspaper</i>, date, pages.</p> <p>e.g. Smith, A. (2008), "Money for old rope", <i>Daily News</i>, 21 January, pp. 1, 3-4.</p>
<p><i>For newspaper articles (non-authored)</i></p>	<p><i>Newspaper</i> (year), "Article title", date, pages.</p> <p>e.g. <i>Daily News</i> (2008), "Small change", 2 February, p. 7.</p>
<p><i>For archival or other unpublished sources</i></p>	<p>Surname, Initials, (year), "Title of document", Unpublished article, collection name, inventory record, name of archive, location of archive.</p> <p>e.g. Litman, S. (1902), "Mechanism &amp; Technique of Commerce", Unpublished article, Simon Litman Papers, Record series 9/5/29 Box 3, University of Illinois Archives, Urbana-Champaign, IL.</p>
<p><i>For electronic sources</i></p>	<p>If available online, the full URL should be supplied at the end of the reference, as well as a date that the resource was accessed.</p> <p>e.g. Castle, B. (2005), "Introduction to web services for remote portlets", available at: <a href="http://www-128.ibm.com/developerworks/library/ws-wsrp/">http://www-128.ibm.com/developerworks/library/ws-wsrp/</a> (accessed 12 November 2007).</p>

## Pre-submission check-list

<b>Author information</b>	<input type="checkbox"/> Full name and email of each contributing author
<b>Biographies</b>	<input type="checkbox"/> Brief professional biography for each contributing author
<b>Topic</b>	<p>Tick all the topics that apply to your article</p> <p> <input type="checkbox"/> Monitoring and evaluation    <input type="checkbox"/> Research methods  <input type="checkbox"/> Social impact                      <input type="checkbox"/> Community engagement  <input type="checkbox"/> Marine litter                          <input type="checkbox"/> Environmental impact  <input type="checkbox"/> Behavioural change                <input type="checkbox"/> Personal impact  <input type="checkbox"/> Enforcement                        <input type="checkbox"/> Private land  <input type="checkbox"/> Partnership working  <input type="checkbox"/> Innovation  <input type="checkbox"/> Specific litter type (e.g. packaging, cigarettes, wrappers)  <input type="checkbox"/> Public spaces (beaches, parks and waterways)  <input type="checkbox"/> Other _____ </p>
<b>Format</b>	<input type="checkbox"/> Files formatted in MS Word and are in Arial, 12 font size, and have 1.5 spacing, 1-inch margins, and half-inch indentations
<b>Article length</b>	<input type="checkbox"/> The article does not exceed the set length 5000 words. Exceptions should have been discussed with Lizzie Kenyon.
<b>Article title and keywords</b>	<input type="checkbox"/> The article has a title and has five key words
<b>Research funding</b>	<input type="checkbox"/> Research funding (if any) is acknowledged
<b>Abstract</b>	<input type="checkbox"/> Abstract of the article is included
<b>Article classification</b>	<input type="checkbox"/> Article is categorised as per the categories set out in the Author Guidelines
<b>Headings</b>	<input type="checkbox"/> Headings formatted as per the Author Guidelines: <ul style="list-style-type: none"> <li><input type="checkbox"/> First level headings presented in bold</li> <li><input type="checkbox"/> Sub-headings presented in italics</li> </ul>
<b>Footnotes</b>	<input type="checkbox"/> Footnotes (only those necessary) <input type="checkbox"/> Consecutively numbered
<b>Figures</b>	<input type="checkbox"/> Formatted as per the Author Guidelines <input type="checkbox"/> High quality <input type="checkbox"/> Legible <input type="checkbox"/> Numbered consecutively <input type="checkbox"/> Where the figures are reproductions/non-original content,

	permission has been attained
<b>Tables</b>	<input type="checkbox"/> Formatted as per the Author Guidelines <input type="checkbox"/> Position of each table clearly labelled in the body of the article <input type="checkbox"/> Corresponding labels clearly shown <input type="checkbox"/> Where the tables are reproductions/non-original content, permission has been attained
<b>References</b>	<input type="checkbox"/> Formatted as per the Author Guidelines <input type="checkbox"/> All references are in Harvard style <input type="checkbox"/> Check references for <ul style="list-style-type: none"> <li><input type="checkbox"/> Completeness</li> <li><input type="checkbox"/> Accuracy</li> <li><input type="checkbox"/> Consistency</li> </ul>
<b>Permissions</b>	<input type="checkbox"/> Permissions are cleared and in place for any content in reproduced from another source) <input type="checkbox"/> Permission to use in place for any of the following content types: <ul style="list-style-type: none"> <li><input type="checkbox"/> Tables</li> <li><input type="checkbox"/> Illustrations</li> <li><input type="checkbox"/> Figures</li> <li><input type="checkbox"/> Diagrams</li> <li><input type="checkbox"/> Adaptations of exiting published research</li> <li><input type="checkbox"/> Photographs</li> <li><input type="checkbox"/> Online images, images taken from websites</li> <li><input type="checkbox"/> Content previously assigned to another publisher</li> <li><input type="checkbox"/> Quotations</li> </ul>